

**ARLINGTON CITY COUNCIL  
MEETING AGENDA  
JULY 15, 2013 AT 6:30 PM  
COUNCIL CHAMBERS**

*The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.*

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

**CONSENT AGENDA**

*The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.*

4. Approval of Consent Agenda
  - A) Approval of the July 1st Regular Meeting Minutes
  - B) Approval of Bills
  - C) Award Bid of \$1,301 for 1998 Bravada to Todd Buchanan

**PUBLIC HEARINGS (NONE)**

**PETITIONS, REQUESTS, & COMMUNICATIONS**

5. Addressing the Council
  - A) Citizens Addressing the Council
6. Announcements
  - A) MMPA Annual Meeting ó July 23<sup>rd</sup> @ 5:30 p.m. in Chaska.
7. Communications
  - A) June Financial Reports
  - B) Outstanding Receivables Reports ó Ambulance & Utilities

## **REPORTS OF OFFICERS, BOARDS & COMMITTEES**

8. Reserved.

## **ORDINANCES & RESOLUTIONS**

9. Ordinances

A) None.

10. Resolutions

A) Resolution 30-2013 - Approving a Gambling License for Ducks Unlimited.

## **UNFINISHED BUSINESS**

11. Authorize Payment to Bolten & Menk for Final Engineering Fees at the Arlington Wastewater Treatment Facility (\$3,908.73).

## **NEW BUSINESS**

14. Approve/Deny Bids

A) Bituminous Seal Coat

15. Update and Discussion on Safe Routes To School Bid Opening (Jason Femrite, Bolten & Menk).

A) Set Date for Open House for Adjacent Property Owners to Discuss Proposed Improvements.

## **MISCELLANEOUS BUSINESS**

16. Set Budget Workshop Meeting

17. Council Committee Updates

18. Open Discussion

## **ADJOURNMENT**

Reminders:

- 1) Parks ó July 22<sup>nd</sup> @ 7 pm
- 2) EDA ó July 23<sup>rd</sup> @ 6 pm
- 3) Hospital Board ó July 29<sup>th</sup> @ 5 p.m. (SMC)

**ARLINGTON CITY COUNCIL  
MEETING MINUTES  
JULY 15, 2013**

The regular meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Jaszewski, Nuesse, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Donabauer, City Attorney Arneson, Engineer Femrite, Kurt Menk

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to approve the agenda as presented.

Motion by Reetz, seconded by Jaszewski, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the July 1<sup>st</sup> Regular Meeting Minutes
- B) Approval of Bills
- C) Award Bid of \$1,301 for 1998 Bravada to Todd Buchanan.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- B) MMPA Annual Meeting ó July 23<sup>rd</sup> @ 5:30 pm in Chaska.

The Council reviewed the following communications:

- A) June Financial Reports
- B) Outstanding Receivables Reports ó Ambulance & Utilities.

It was noted that there were no reports from Officers, Boards or Committees.

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 30-2013  
A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING PERMIT FOR  
DUCKS UNLIMITED CHAPTER 191**

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Arlington hereby approves the application for a Lawful Gambling Permit as submitted by Ducks Unlimited Chapter 191 for a raffle event on September 14, 2013.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 15<sup>th</sup> day of July, 2013.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Discussion resumed (tabled at previous meeting) on the final payment request in the amount of \$3,908.73 from Bolton & Menk for engineering fees related to the Wastewater Treatment Facility Improvement project. Adm. Donabauer provided a listing showing the breakdown of fees previously paid out of the construction allowance balance. Reetz opposed paying the fee as the construction allowance line item was for unforeseen construction costs, not engineering fees. He stated that Bolton & Menk was claiming that in the beginning of the project there were delays which required additional engineering and that was what was being requested to be reimbursed. Reetz added that there was a separate contract for engineering fees and he believed that amount had been met.

Motion by Ruehling, seconded by Wills, and carried (Reetz opposed) to authorize payment to Bolton & Menk for final engineering fees at the Wastewater Treatment Facility in the amount of \$3,908.73.

Adm. Donabauer and Engineer Femrite reviewed the two bids received regarding the sealcoating project. It was noted that the bids were significantly different in cost and the reason was due to the type of materials being used for each. Femrite reviewed the differences in the materials.

Motion by Wills, seconded by Nuesse, and passed by unanimous vote to accept the bid from Caldwell Asphalt Company in the amount of \$81,880 for sealcoating (64,984 sq. yards at \$1.26 per sq. yard).

Adm. Donabauer and Engineer Femrite reviewed the two bids received for the Safe Routes to School project. It was noted that federal aid in the amount of approximately \$185,000 had been awarded for this project. Femrite stated that the low bid was \$146,004 (base bid, not including alternates A-D). He was waiting to hear back from the State Aid Office if the Alternates could be included and paid for by the federal funds also. It was noted that the Lions and SE School were donating funds for tree replacement in conjunction with this project. Femrite explained that Bolton & Menk was hired to do the engineering/design of the project, but Sibley County would be overseeing the administration and inspection of the project. Adm. Donabauer stated that an Open House would be held on Monday, July 29<sup>th</sup> with the residents whose properties are being affected by this project.

It was the consensus to set Monday, August 5<sup>th</sup> at 5 pm as the date to hold a Council Budget Workshop meeting.

Mayor Kreft commented that he and Adm. Donabauer were going to be meeting with County Adm. Jaunich and County Engineer Tim Becker on the 2014 Trail Project; LED stop signs for Hwy 5/Main Street; and the mill and overlay of Main Street.

Motion by Wills, seconded by Nuesse, and passed by unanimous vote to adjourn the meeting at 7:07 pm.

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City Administrator Liza M. Donabauer

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Mayor James R. Kreft